

# BAWB PTFA

Thursday 07 November 2024, Middle House Askrigg, 7:30pm

Attendees: 11

Apologies: 2

Note, a paper copy of attendees names and those who sent apologies is kept by the secretary.

1. Record attendees and apologies.
2. Update on bank account from treasurer.
  - a. Bank balance = £3306.14 (with £775.60 to be deposited)
  - b. HD and BD need removing from bank and two others need adding - this could be any committee member  
In progress - adding JW and KS will not remove HD and BD until access confirmed.
  - c. Accounts to be audited  
Ready to be passed to auditor - **ST to drop off (deadline Aug 25)**
3. Funding requests/funded activities
  - a. [Funding request form updated](#) to reflect years 2+3 being at Askrigg  
To confirm - **JW** then send to VC - Complete  
3 funding requests received on 06/11/2024:  
£500 - Panto Transport - Approved  
£1030 - Panto Tickets - Approved  
£160 - Christmas Gifts - Approved
4. Fundraising activities
  - a. Uniform stall  
Add to newsflash and give detail on ease of access at Askrigg - **VC - Complete** - IG to sort cupboard and store off site if needed.
  - b. Car boot sale - Sunday 7th July at West Witton - update - how much raised? Any feedback?  
£786 raised - will run again - potential to run one in Askrigg and one in West Witton during 2025
  - c. Autumn disco - 25 Oct, West Burton Village Hall  
£145.60 made from event.  
Poster next year to include requirement for parents to stay and supervise own child.  
Note: 10 tins of hotdogs used  
Have a more equal split between game time and disco time next year.
  - d. Christmas fair - 8 Dec, Askrigg
    - i. Start to promote, assign roles - stalls, kitchen, volunteer coordinator, promotion  
15 Stall holders signed up, still 5 table left.  
Will use a couple of the tables to move Chocolate tombola and water/wine in to front room.  
**KS** to request volunteers for raffle/door, decorate on Sat 7th.  
Start to advertise a.s.a.p - school to print posters - **PM**, boards to be put up outside village hall. Also add to newsflash, social media, posters in local villages and property bond reception.  
Christmas jumper/clothes donation to be requested again.  
Prices/charges to be same as last year

Donations of mince pies, wine & water, chocolate and mulled wine to be requested - Newsflash/social media.

Look at option for card payment for entry - **KS**

- ii. Apply for Temporary Event Notice (alcohol licence)

**JW** to apply before 22nd Nov

- iii. Update risk assessment

**JW** to complete

- e. Christmas shops

**PM ET** to run - stock doubled from last year estimated cost £350.

Volunteers only needed if they wish to help, should manage if not.

- 5. Any other business.

Refreshments to be run for Christmas service if stock allows

Christmas presents to be book and small item still to be decided.

Look at options for Bongo Bingo in 2025 - potential for splitting event with Carperby FC. Look at prices/location/time of year etc.

Next meeting 15th Jan 2025 - 19:30 - Middle House Askrigg

Links: [PTFA year planner](#) [PTFA on BAWB website](#) [PTFA on Facebook](#)