


BAWB PTFA

Thursday 26 September 2024, Askrigg School, 7pm

Attendees:

Apologies:

Note, a paper copy of attendees names and those who sent apologies is kept by the secretary.

1. Record attendees and apologies.
2. Update on bank account from treasurer.
 - a. Bank balance =
 - b. Should we include a requirement to invoice within the school year of the funding request?
 - c. HD and BD need removing from bank and two others need adding - this could be any committee member
 - d. Accounts to be audited
3. Admin resulting from committee changes:
 - a. BD to update records to new committee roles, add JW and remove HD and BD
 - b. BD to change records on Parentkind (our insurance provider) to JW
4. Funding requests/funded activities
 - a. [Funding request form updated](#) to reflect years 2+3 being at Askrigg
5. Fundraising activities
 - a. Fun run - what does VC need from the PTFA?
 - b. Uniform stall
 - c. Car treasure hunt run by teachers - didn't happen due to low numbers. Rearrange?.
 - d. Car boot sale - Sunday 7th July at West Witton - update - how much raised? Any feedback?
 - e. Autumn disco - 25 Oct, West Burton Village Hall
 - i. Thank you to MS agreeing to host
 - ii. Update risk assessment
 - f. Christmas fair - 8 Dec, Askrigg
 - i. Start to promote, assign roles - stalls, kitchen, volunteer coordinator, promotion
 - ii. Apply for alcohol licence
 - iii. Update risk assessment
 - g. Christmas shops
6. Survey  BAWB PTFA Survey.xlsx
 - a. 15 responses
7. Any other business.

Links: [PTFA year planner](#) [PTFA on BAWB website](#) [PTFA on Facebook](#)