

## **BAWB PTFA General Meeting**

**Thursday 30th June 2022 at The Falls Cafe, Aysgarth 7:30pm**

**And online at: <https://meet.google.com/ugk-fsqa-rap>**

Attendees in person: 12 (including 4 committee members)

Attendees online: 0

Apologies: 2

Note, a paper copy of attendees names and apologies is kept by the secretary.

1. Record attendees and apologies.
2. Treasurer update (anything related to bank account, charity commission)
  - a. Updating bank account - removing SS and adding HD. Ongoing.
  - b. Transactions since last meeting:
    - i. Auditor thank you - done
    - ii. Lottery Licence - £20 - paid
    - iii. Received - Easy fundraising £15.79 (It would be useful to do an update about this to let more people know).
  - c. Current bank account balance = £3456.22  
Less promised funding of £ 510.00 (yr6 leavers) + £59+VAT = £70.80 (raffle ticket printing)  
Available balance = £2875.42
  - d. Note that accounts year end is 31/8. Does HC need support to manage this?
3. Funded events
  - a. Funding requests
    - i. Year 6 leavers hoodies - £510.
      1. At the last meeting we made the decision to give year 6s £30 per head to be spent on the hoodies and the remainder on trip/treat etc as school sees fit. This is the revised funding request to be officially approved. Decision: approved.
      2. Sports day ice creams £151.80. Decision: approved.
      3. Yr 1/Yr 2 Saltburn trip ice creams. Decision: approved. To give us a retrospective funding request.
4. Fundraising activities
  - a. Quiz night - 8 July
    - i. Note this is limited capacity - max 100 people
    - ii. Raffle
      1. Prizes - thank you to DW.
      2. 50p a strip.
      3. BD and kids to run the raffle.
      4. HC to sort float
    - iii. Quiz prize
      1. Tub of chocs - GS to buy
    - iv. Do Nicky/Liz need any other help? The food to come out at start. BD to ask school if they've got the slips to know who ordered what!
  - b. Second hand uniform shop
    - i. Thank you to IG for sorting out the donations. After the sale at the leavers' fair, we will need to make an inventory of what's left over.

- ii. AG: There's a box of waterproofs (KS2 sizes) to donate from school that originally came from the old PTFA when Bainbridge school did their own outdoor residential. IG to pick them up.
- c. Stall at leavers' fair - 21 July.
  - i. Sell raffle tickets and tea towels - need float. PB (to set up and run for a stint). HC (float). BD and DW also helping.
  - ii. Sell uniform - honesty box. GS/IG to set up. Signs and tub - DW.
- d. Raffle (note last year we raised £535 with the raffle)
  - i. Small lottery licence renewed for £20.
  - ii. Prizes: [bit.ly/bawbraffle](http://bit.ly/bawbraffle).
  - iii. Collecting prizes - checked list for who to collect remaining prizes.
  - iv. Selling tickets - going well. BD to send more tickets to Bainbridge.
  - v. Collecting sold stubs and folding etc. Money to go to HC. DB to collect money and tickets from WB on Thursday afternoon and bring to Askrigg for leavers' fair. BD to msg on village Facebook page. AG to find a tub.
  - vi. Drawing of raffle - final assembly 22 July - who, how (Ask KR to check if raffle can be drawn in a church and what time exactly). Sellotape needed. PB, BD, HD to attend, ask leavers to draw? Prizes need to be brought to the leavers' assembly - give them all to BD.
  - vii. Distribution of prizes. Coordinate afterwards.
- e. Halloween disco?
  - i. Book date/venue. 21st October at The Falls Coffee Shop.
- f. Christmas Fair
  - i. Book date/venue. Suggest WB village hall as it is a more comfortable hall and we would like to spread the events around - so we are not always asking the same community for money. BD to investigate availability and cost for 26 Nov or 3 Dec.
  - ii. Ask for volunteers to make up the main team - put a message out in September:
    1. stall manager,
    2. advertising/promotion
    3. volunteer manager
    4. kitchen manager
    5. admin (ten licence, risk assessment etc)


## 5. AGM

- a. Set a date in September - Thursday 22 Sep 7pm
- b. All committee step down and can be re-elected. PB stepping down as chair. BD: Put out a message for committee members, including a chair or co-chair and vice treasurer.

## 6. Any other business

- a. Coop community fund raising need a volunteer to investigate - HD.
- b. Tesco blue tokens - HD has done some research to apply.
- c. Thank you to the Tooleys for providing our meeting venue.
- d. Richmondshire council have community grants for specific projects - worth remembering.

7. Regular meetings - third week of each half-term - venue and time? To be decided by new committee
  - a. To arrange for next year. First meeting Sep 22nd after the AGM

Links:  PTFA year planner [PTFA on BAWB>About Us](#)  
<https://www.facebook.com/groups/bawbptfa/>