

BAWB PTFA General Meeting

Thursday 12th May 2022 at The Falls Cafe, Aysgarth 7:30pm

Attendees: 7, incl 3 committee


Apologies: 11

Note, a paper copy of attendees names and apologies is kept by the secretary.

1. Record attendees and apologies.
2. Treasurer update (anything related to bank account, charity commission)
 - a. Bank account name change - complete!
 - b. Updating bank account - removing SS and adding HD. Update? Action: Ask HC to progress.
 - c. Transactions:
 - i. £1,000 year 5-6 London (Receipts received, now paid)
 - ii. £337.90 mud kitchens Bainbridge (Receipts received, now paid) PTFA has received a thank you note from children at school.
 - iii. £281.52 reading shed West Burton (Receipts received and paid) Ask for a photograph.
 - iv. £300 year 3-4 residential transport (Receipts received, to be paid)
 - d. Current bank account balance = £3740.43. Less promised funding of £300 makes available balance = £3440.43
 - e. Gift for CB to be given this week, thanks to HC.
3. Funded events
 - a. Funding requests
 - i. Part funding of year 6 leavers hoodies - £170.
 1. Decision to give year 6s £30 per head to be spent on the hoodies and the remainder on trip/treat etc as school sees fit. Ask KR for an amended funding request.
 2. Intention that this is a decision we use to budget each year - each year we intend to fund £30 per year 6 leaver.
 - b. Events/other activities
 - i. Easter eggs (Total cost was £167). Any feedback?
 - ii. All good feedback - everyone enjoyed!
4. Fundraising activities
 - a. Treasure hunt/quiz night
 - i. Update from AG - AG unable to attend meeting.
 - ii. Action to check when The Falls is available - any Fridays between now and summer holidays? 6pm start. Action: BD/NT
 - iii. Design poster and tickets - £3 adult, £1.50 (nursery and under free). Action: BD
 - iv. Ask school if happy to sell tickets Action: BD
 - v. Prize - suggestion of big box of chocolates paid for by PTFA.
 - vi. Raffle on the night (need volunteer to manage), 10 prizes, incl kid-friendly things like craft sets, paid for by PTFA.
 - vii. Will need to set up a meeting to organise when we have a date.
 - b. Second hand uniform shop
 - i. Some items have been handed in to school already.

- ii. Action: BD - ask school if need help sorting it out.
 - iii. Action: Continue to remind parents - all.
- c. Raffle
 - i. Small lottery licence renews for £20 - an invoice will be sent to AC at the end of June - we can change who it is sent to if necessary.
 - ii. Prizes: Feedback is that some parents are unhappy donating items and then also buying tickets. So suggestion is to try and obtain prizes from local businesses. Ask directly, or if necessary, produce a standard letter for people to use.
 - iii. Shortly after this PTFA meeting, we already have several fantastic prizes secured, including Wensleydale Heifer, Yorebridge House, Ramseys Fish n Chips, Bows & Arrows gift shop and many more...
 - iv. HD, BD, RC, GS - to continue to ask local businesses.
 - v. Draw date: Asking school if there will be a leavers/end of year assembly, in which case, could draw it at that. If not, we'll draw on Weds 20th July. Need date to go on ticket.
 - vi. Tickets: Investigate printing cost (check Wensleydale press wpress@tiscali.co.uk Liz Lawson). Businesses could then sell the raffle tickets. And send home in school bags.
 - vii. Action: Facebook - need someone to coordinate selling of raffle tickets
- 5. Any other business
 - a. PTFA promotion to parents:
 - i. Poster created and handed out at Easter service. Can now go into new starter packs.
 - ii. Present PTFA at celebration assemblies? And sell raffle tickets? Put on to next agenda.
 - iii. Social evening for parents? Suggestion of brewery at Askrigg. Feeling too much going on.
 - iv. For next agenda - a thank you for the Tooleys for the meeting venue.
- 6. Regular meetings - third week of each half-term - venue and time?
 - a. Thursday 23rd June

Note - due to number of attendees being less than 8, this meeting cannot be classed as a 'General Meeting', but is quorate as a Committee meeting as there were no constitutional issues to vote on. It is therefore important that we fulfil our 'one General Meeting per term' clause with a quorate meeting on 23 June.

Links:  PTFA year planner [PTFA on BAWB>About Us](#)
<https://www.facebook.com/groups/bawbptfa/>