

## Tuesday 16th November at The Falls Cafe, 7pm

Attendees: 11, including 6 committee members and one school staff

Apologies: 8

Note, a paper copy of attendees names and those who sent apologies is kept by the secretary.

1. Record attendees and apologies.
2. Any update bank account/charity commission from SS/HC
  - a. Projection of incomings/outgoings for the remainder of the coming year to guide funding request responses has been shared with committee - approx £4,000 in the account.
  - b. The ptfa name has been updated for Charity Commission.
3. Funded events
  - a. New funding requests
    - i. Christmas online panto £130 (KR). Approved
    - ii. Christmas books £221 (KR). Approved
    - iii. Christmas ice creams £? (KR) Approved - school asked to spend £149 for this or other Christmas treats to make Christmas activities add up to £500 to make use of the Wensleydale Creamery donation - we can suggest Wensleydale Ice Cream might be a nice idea to support a local business.
4. Fundraising activities
  - a. Wensleydale Creamery - we have been told we will receive £500 to go towards making Christmas a happy time. We will send a thank you when we have received the money.
  - b. Halloween disco
    - i. Feedback? A great venue. Need more glosticks (more than 300) and extra helpers on the food. Next year - be aware of choke hazards e.g. no lollipops. We could try out some more organised fun next time, e.g. bobbing for apples, musical statues, flour mountains. And ensure parents know that children should be supervised at all times and have a volunteer on the door to stop children going outside unsupervised.
    - ii. Accounts we took £170 on the night. £55 costs. Invoice for hotdogs to come.
  - c. Christmas fair - 27 November at Askrigg village hall
    - i. Remaining tasks and volunteers required -
      1. We have a good amount of stall holders. Less than last year, which gives us extra space between the stalls. We will consider the possibility of doing a spare uniform stall next time - we could do this at other times too, e.g. at the Halloween disco somewhere or at the leavers' fair.
      2. Setting up on the Friday. PB to set tables out Friday afternoon. BD to put out call for helpers to set up/decorate in the

afternoon 1-3/evening. Saturday, PB will be there from 8:30 for stall holders.

3. Decorations - Helen Dalton will lend a Christmas tree. Beth D has lights. BD - call for decorations in newsletter.
  4. Donations - We need a call for mince pies/biscuits/chocolate. BD to write to school to ask for a dedicated email. And to add to Facebook. Deadline for donation is Wednesday.
  5. Choc tombola - need to get hold of the tombola from HH. 50p for five goes. DW to set up.
  6. Prices for kitchen. BD to ask HD.
  7. Tubs for tickets - BD to sort.
  8. Music - DW to lend CD player, LG and DH to lend Christmas CDs.
  9. Floats needed for kitchen, stall holders (for PB), door, raffle, tombola, wreath float (nb, wreaths can go up on the wall somewhere). SS to give to DW.
  10. Publicity - FB event done - please share. Need to tell people to bring cash (no wifi for card payments). BD to ask KH if she found banner and if she's put any posters up in Askrigg. BD to write to Richmondshire Today, and Facebook pages. LT has an A board, we can say 'Christmas Fair today - everyone welcome' - MS can print.
    - ii. Covid measures - ensure ventilation - front door and windows open, sign to say mask wearing appreciated.
- d. Christmas shops in schools 8/9/10 December 12:30-1pm
    - i. Stock to buy - LT/PB/DH to coordinate
    - ii. School to let us know if they want volunteers to go in.
  - e. Refreshments at Christmas play? TBC.
  - f. Treasure hunt - update from AG/SG, if any at this time. None. Add to agenda next time.
5. Any other business
- a. PTFA poster for BAWB prospectus/pack for new starters. Update from PB? No progress at this stage.
  - b. Idea - Could PTFA give out name badges/markers etc for people to mark their uniforms with names?
6. Regular meetings - third week of each half-term
- a. Wednesday 19th January 7:30pm - see if can go to Aysgarth Falls Hotel this once, otherwise Falls Coffee Shop.
  - b. Thursday 17th March
  - c. Monday 9th May
  - d. Tuesday 21st June