

B-A-WB PTFA Agendas and Meeting Minutes

26 April 2021 8pm

Online: <https://meet.google.com/kdv-rowp-djy>

Attendees: Beth Daley, Petrina Booth, Pete Booth, Helen Dinsdale, Nicola Brooks, Rob Stokes, Andrea Percival, Liz Tooley, Sam Spence, Helen Coppin, Kate Relton

Apologies: Helen Dalton, Gwen Scarr, Louise Golec, Kate Hodgson, Deb Wood, Karen Raven, Dianne Hitchins, Georgina Pickard-Sparne,

1. Record attendees and apologies.
 - a. Thank you for attending. We really do appreciate having more people for more perspectives!
2. Welcome - please keep microphones muted unless speaking to reduce background noise.
3. Update on bank account and Charity Commission - Sam/Helen
 - a. Bank account - Slow progress. Sam/Helen are now registered on account. To access internet banking/debit card, we need to apply separately. Barclays are sending internet banking docs out to Helen. Sam is in process. We can't yet make the payments. As soon as we receive internet banking keycard etc, will be able to. School bursar has been asking when transactions will be able to be made. We hope this will be soon.
 - b. Charity Commission - Sam has submitted the return. For BAWB PTFA name change, it needs a signed resolution uploaded. Helen to investigate.
4. Funded events
 - a. Easter egg competition - Feedback?
 - i. Thank you to all who helped organise.
 - ii. From KR: Miss Harper had fun judging the entries and had a difficult time choosing! Children loved the eggs!
 - iii. Parents have said kids loved the eggs and looking at the pictures of the creations.
 - b. Year six leavers trips
 - i. From KR: At the moment we can't book anything but will consider possibly doing something at Low Mill/Marrick Priory
 - ii. We can't take any action here as nothing is confirmed.
 - c. Year six hoodies
 - i. From KR: I will be ordering them shortly – just waiting for confirmation of sizes for a couple of the children. If the PTFA want to fund these I will let you know the cost.
 - ii. In the past, the PTFA has funded the trip but not hoodies. If the trip doesn't happen, we would fund hoodies this year. We require information on cost for either option via funding requests.

- d. Summer ice creams
 - i. Usually, Robins have a summer ice cream funded by the PTFA. We would like to fund summer ice creams for all BAWB children.

5. Fundraising activities:

- a. Christmas fair - 26-27 November
 - i. Hall is booked. Looking for stall holders - some confirmed, some maybes. Lockdown roadmap would mean no COVID restrictions, so normal levels of stallholders and customers.
 - ii. Kate Bell has passed over a folder of posters from previous years and events to Petrina.
 - iii. Include second hand uniform stall?
- b. Year 6 leavers fair
 - i. From KR: No Y6 parents have yet come forward to organise the event. Although this is not a PTFA event, we would like to encourage Year 6 parents to be made aware of this and to encourage them to take this on as it would be a shame for the children not to have this this year. Rob Stokes to talk to staff.
- c. Summer raffle.
 - i. We'd like to go ahead with this. We need a gambling licence from RDC, c.£40-60. Tickets printed by eg Wensleydale Press. Need a volunteer to manage this. Normally drawn at the leavers' fair - mid/end-July. Last time, was 5-6 big hampers made from donations. Hampers get made up by volunteers. Could be food/drink or scratch cards. Beth to ask Donna for her advice, and see if she wants to do it again. If not, put a message out for a volunteer to coordinate and for volunteers to make up the hampers. We could ask Steve Bowen if he could help with printing of tickets.
 - ii. Idea from KR: Wine/water stall? Wrap bottles of wine/water and people buy a ticket - pot luck which they receive.
- d. Car treasure/scavenger hunt (covid safe)
 - i. For fun and fund-raising, not for big prizes. Could run over a weekend within the BAWB catchment area, not at a set time so people are not doing it all at the same time. Car hunt or on foot? Could be BAWB logo spotting - hidden in places. Helen Dinsdale to investigate.
- e. Car boot sale
 - i. Could be good for autumn term.
- f. Domino/beetle drives
 - i. Could be good for attracting non-BAWB audience.

6. Any other business.

7. Next dates

- a. Third week of each half term - Tue 22 Jun AGM - in person. Venue - The Falls Coffee Shop, 7:30pm. At AGM, we elect officers for following year and receive reports from chair and treasurer, including audited accounts and appoint an independent examiner. Sam Spence to ask Cheryl Burton if she would be independent examiner again.

