



Wednesday 3rd March 2021

Dear parents and carers,

We are so looking forward to welcoming all of our children back into school next week on Monday 8th March. This is a long bulletin, as it contains details about the weeks ahead, information about what we are doing to keep our children and staff safe, and important messages about how you can help us to do that. I encourage you to read it all and please, as always, do not hesitate to contact us if you have any questions or concerns.

Kind regards,

Charlotte Harper
Headteacher 0.8

Eleanor Harrison
Headteacher 0.2

School Organisation

- We hope that the organisation of the school day will return to as close to normal as we can. We request that children are dropped off between 8:35am and 8:45am (home-school transport may differ slightly). This is a little later than our usual 8:30am drop-off as the children are more constrained during this time due to Covid measures.
- If possible, please drop nursery pupils off between 8:45am and 9:00am. We understand that you may be earlier if you are dropping off siblings.
- The school day will finish at 3:30pm.
- Local Authority home-school transport will resume as normal.
- Shuttle transport will run as normal. Shuttle journeys that include EYFS children will be chaperoned. Where a service is unchaperoned, we have contacted parents for consent.
- We are working on the assumption that nursery pupils will revert their pre-lockdown booking pattern; please contact us if there are any issues with this.
- We have taken the decision to resume after-school clubs after the Easter holiday.
- We have made some amendments to our timetable to ensure that children have a really nurturing start to a very different pace of life. We also need to make sure that we carry out some assessments fairly quickly, so that we can make careful plans for catch-up work:
 - Week one: all classes will receive a PSHE and PE session every day, prioritised within the timetable, as well as plenty of science, as it is British Science Week.
 - Week two: normal timetable
 - Week three: assessments

Our members of staff know the children really well and, as always, we will respond dynamically to the needs of our pupils, and we will continue to keep in close contact with our families during this time.

- School uniform: we recognise that it might be difficult for you to replace uniform and shoes that children have grown out of during lockdown. Please ensure that children wear uniform where possible, but we will be really understanding where you might need to be a bit creative!
- Communication: in the absence of home-school link books we need to ensure effective communication channels between home and school. Should you need to email your child's class teacher about their learning, please do so, though please understand that teachers will be very busy with their classes and may not be able to respond immediately. If you need to communicate some administrative information, please contact the school office in the first instance, especially if you need your message to be read and actioned within the school day.

The following represents our staffing / class structure until Easter:

At Bainbridge

	Monday	Tuesday	Wednesday	Thursday	Friday
Robins	Mrs Johnston Mrs Iveson Mrs Wheeler (Forest School)	Mrs Johnston Mrs Iveson Mrs Wheeler (Forest School)	Mrs Johnston Mrs Iveson Mr Stokes	Mrs Middleton Mr Stokes Mrs Wheeler (Forest School)	Mrs Middleton Mr Stokes Mrs Wheeler (Forest School)
Owls	Mrs Harrison Mrs Donno-Fuller	Mrs Harrison Mrs Donno-Fuller	Mrs Harrison Mrs Donno-Fuller PE (Mr Bullock) and Forest Schools (Mr Stokes) in the afternoon	Mrs Robinson Mrs Donno-Fuller Yoga – PE kits needed	Mrs Harrison Mrs Donno-Fuller

At Askrigg

	Monday	Tuesday	Wednesday	Thursday	Friday
Golden Eagles	Ms Richards Mrs Gamble PE (Mr Bullock) and Art/DT (Mrs Alderson) in the afternoon	Ms Richards Mrs Gamble Forest Schools (Mr Stokes) in the afternoon	Ms Richards Mrs Gamble Yoga in afternoon – PE kits needed.	Ms Richards Mrs Gamble	Ms Richards Mrs Gamble
Merlins	Mr Greenway Mrs Alderson PE (Mr Bullock) and Art/DT (Mrs Alderson) in the afternoon	Mr Greenway Mrs Alderson Forest Schools (Mr Stokes) in the afternoon	Mr Greenway Mrs Alderson Yoga in afternoon – PE kits needed.	Mr Greenway Mrs Alderson	Mr Greenway Mrs Alderson

At West Burton

	Monday	Tuesday	Wednesday	Thursday	Friday
Swallows	Mr Scafton Miss Labbate	Mr Scafton Miss Labbate	Mr Scafton Miss Labbate Yoga in afternoon – PE kits needed.	Mr Scafton Miss Labbate PE (Mr Bullock) and Music (Mrs Cromey- Hawke) in the afternoon	Mr Scafton Miss Labbate
Skylarks	Miss Collins Mrs Cromey-Hawke	Miss Collins Mrs Cromey-Hawke	Miss Collins Mrs Cromey-Hawke Yoga in afternoon – PE kits needed.	Mrs Cromey-Hawke Mrs Wilman PE (Mr Bullock) and Music (Mrs Cromey- Hawke) in the afternoon	Miss Collins Mrs Cromey-Hawke

The children taught at West Burton will receive Forest Schools sessions after Easter.

Being Covid-Safe: WHAT WE ARE DOING

In line with guidance from the DfE and our Local Authority, we have undertaken a comprehensive risk-assessment for returning to school (a copy of this is available on request). Here is a summary of some of the things we will have in place in school:

- Staff will wear face coverings at all times in communal areas. They may remove them when they are in their classes.
- Staff will socially distance from each other at all times (2 metres) and from the children where possible.
- It is expected and encouraged that children from Y2 upwards can socially distance and this will be modelled by members of staff. Desks in classrooms will seat a maximum of 2 children and they will all be forward-facing. All children will have their own stationery set, though shared resources are allowed to be used with control measures (e.g. washing them frequently).
- We accept that EYFS and Y1 children will not be able to socially distance but members of staff will manage this carefully and minimise physical contact and proximity.
- Some books will be able to be sent home; quarantining measures will be in place.
- Bubbles will not be able to mix in shared spaces.
- Members of staff (not children) will be able to cross bubbles in order for us to be able to effectively deliver the curriculum but we will keep this to a minimum and observe all other guidance about social distancing etc.
- Large gatherings (e.g. collective worship) will take place virtually; not in person.
- Different bubbles will have either staggered playtimes or zoned play areas so they cannot mix.
- Children's coats and personal belonging will continue to be kept in separate areas to ensure that we minimise contact with things brought from home.
- Staffroom capacity is limited in all three schools and social distancing is in place at all times.
- Staff meetings will continue to take place virtually rather than face-to-face.
- Regular sanitising of surfaces will continue to take place.
- Extremely regular hand washing will be modelled and encouraged.
- We have put up signage in and around school to remind people about hand washing and social distancing.
- We continue to take part in the twice-weekly LFD Covid testing programme.
- We will contact you immediately if your child shows any Covid symptoms.
- 'Catch it, Bin it, Kill it' approach will be reinforced regularly.
- Staff will use soap for handwashing in the first instance, as per government guidance, and...
- Sanitiser may be used by staff but NOT by pupils as it is only effective against Covid if it contains alcohol which may be dangerous if ingested. Children travelling on the buses may be encouraged to use alcohol-free gel as an extra measure.
- All areas will be extremely well ventilated. Where it is too cold to have too many windows and doors open, the room will be fully aired when empty e.g. when the children go out to play.
- Fire doors will not be propped open.

Being Covid-Safe: HOW YOU CAN HELP

The same guidance (from the DfE and Local Authority) determines the following:

- The children in EYFS and Y1 may bring book-bags into school. Please could Y2 upwards avoid doing so.
- If your child has PE, they should come to school already in their PE kit (please make sure that their kit is sufficiently warm to wear all day).
- If your child has Forest Schools, they should come appropriately dressed for that.
- If your child has both on the same day (Owls), please come in PE kit and bring suitable over-clothes (including waterproofs etc.) for Forest Schools.
- Please wear face coverings when you drop-off or collect (unless you are medically exempt).
- Walk or cycle to school where possible (instead of using shared or public transport).
- If you arrive by car, please remain in your car until there is reasonable space for you to approach school whilst maintaining social distancing.
- Please maintain a 2 metre distance from others when you drop-off and collect.
- Please do not linger to have conversations with other parents.
- If you need to speak to a member of staff, please do so briefly – we can always arrange a phone call or separate meeting away from the hotspots of drop-off and collection times.
- Dropping off and collecting:
 - **At Bainbridge:** please do not come inside the blue gate. Wait at a distance until there is a safe space to approach. Staff will direct children to the right place, one at a time. At home time, staff will call parents forward to collect their child(ren) one at a time. Please remain outside the gate until you are called, at which point ***please come forwards to receive your child(ren)*** so that we don't have to send them across the road.
 - **At Askrigg:** please enter the grounds through the 'hole in the hedge', wait in line along the marked fencing, and exit through the clearly-marked gate at the bottom right of the playground. This one-way-system is really important because of the nature of the grounds. Staff will direct children.
 - **At West Burton:** please send children to the small front playground where Miss Collins will greet them and send to them to the appropriate zone.
- Please limit your use of multiple out-of-school settings providers, and to only use one out-of-school setting in addition to school as far as possible.
- Check that other providers have put in place their own protective measures.
- If you are contacted by school to collect your child due to presentation of Covid symptoms, you must do so as a matter of urgency and seek a test for them as soon as possible. You must then self-isolate for at least 10 days.
 - Other members of the household (including any siblings) should self-isolate. Their isolation period includes the day symptoms started for the first person in their household, or the day their test was taken if they did not have symptoms
- If you are required to self-isolate, do not come to school under any circumstances.
- Anybody contacted by NHS Test and Trace or local health protection team and told to self-isolate because they have been a close contact of a positive case, has a legal obligation to do so.
- Pupils must not come into the school if:
 - they have one or more coronavirus (COVID-19) symptoms
 - a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms
 - they are required to quarantine having recently visited countries outside the Common Travel Area
 - they have had a positive test
- Children must immediately cease to attend school (and not attend for at least 10 days from the day after)
 - the start of symptoms
 - the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test)
- Please be ready and willing to provide details of anyone you have been in close contact with if you were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace.
- Please be ready and willing to self-isolate if you have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19).